People responsible for the services below	VAT	Timescales	Basis of the fees
The services below will normally be provided by solicitors in the firm, assisted by a trainee solicitor, the secretary, and any paralegal. The solicitors will be personally responsible for the provision of the services.	Where VAT is applicable, the fees below are excluding VAT.	Please note that the timescale for providing individual services varies from person to person. It generally will depend on whether the matter is straightforward or complex.  Complex matters would usually take a very long time to be resolved, particularly applications to UK Visa and Immigration (UKVI), where there was a previous breach of the immigration rules or where there is a deportation order issued against an applicant.  The UKVI usually have published timescale of their website, but this is not generally followed by them	The fees below are offered on a fixed fee basis.

The Services to be provided for every fee are outlined in summary below.